

I'm not a bot































As a McGill University student, you're given a McGill Mail to access important info the university will send you. It is a Microsoft Outlook email that includes a web-based email client, a calendar tool, etc. How to log into McGill Mail How to set up McGill mail on your iOS device (iPhone, iPad) How to configure Mail app for iOS Configure your Android device to receive McGill Exchange email To access McGill Mail, To access Outlook on the Web App (OWA), go to [outlook.com/mcgill.ca](https://outlook.com/mcgill.ca). You will be prompted to sign in with your McGill Username and Password The first time you sign in, you will be prompted to select your Language and Time Zone preferences: Then you will be redirected to the Outlook web interface. If you don't see your Inbox folder, click the arrow to expand the Folders. You can switch between Mail, Calendar, Contacts and Tasks via the icons at the bottom of the folders pane. Click on the waffle icon in the upper left corner to access other Office 365 apps, including People, Calendar, OneDrive, etc. (the apps you see will depend on your role at McGill). To adjust your McGill mail settings, click on the gear icon in the upper right corner of the window and choose View all Outlook settings. There are many mail options, from Layout, Rules, and Automatic replies to Junk email (block/allow senders). McGill Mail login. The Outlook app from Microsoft is the recommended way to get your McGill email on iOS devices. It is the only app that gives you the full features of Outlook and supports Two-Factor Authentication, which is required for students, faculty, and staff entering McGill. Download and install the Microsoft Outlook app on your iOS device. Enter your McGill email address (the same as your McGill Username unless you have created an alias); then click Sign in with Office 365. You will be brought to McGill's sign-in page. Enter your McGill password and click Sign in. If prompted to accept notifications from Outlook, click Allow. Suppose your McGill account is enabled with Two-factor authentication (2FA). In that case, you may be prompted to enter your second authentication method, i.e., acknowledge a notification, or enter a code sent to your device. You should now start seeing your McGill emails. You can click the Filter button to view emails based on various attributes. The Focused Inbox is a feature that automatically learns from your behavior, moving emails you don't usually open into the Other tab. You can configure and access McGill Mail via the Mail app on your iOS device. Go to Settings. Choose Mail. Select Accounts. Select Add Account. Choose Exchange. Enter the following information on the Exchange account information screen: Email: Enter your McGill Username Description: McGill Email Once you have filled in the information, tap Next. You will be prompted to Sign in to your mcgill.ca Exchange account using Microsoft. Choose Sign in. On the McGill sign-in page ([adfs.mcgill.ca](https://adfs.mcgill.ca)), your McGill Username will already be filled in. Enter the Password associated with your McGill Username and tap Sign in. Suppose your McGill account is enabled with Two-factor authentication (2FA). In that case, you may be prompted to enter your second authentication method, i.e., acknowledge a notification, or enter a code sent to your device. You should now see the Exchange screen, where you can select the apps you want to use with your McGill Exchange account (Mail, Contacts, Calendars, etc.). Tap Save to complete the setup. Your McGill Exchange account is now configured. You may wish to modify the sync settings to keep more (or less) Exchange data on your device. Go to the Google Play store and download the Microsoft Outlook app. Once the app is installed, you will be prompted to Get Started. Enter your McGill email address ([first.last@mcgill.ca](mailto:first.last@mcgill.ca), [first.last@mail.mcgill.ca](mailto:first.last@mail.mcgill.ca) or [first.last@affiliate.mcgill.ca](mailto:first.last@affiliate.mcgill.ca)) and click Continue. You will be prompted with McGill's sign-in page to enter your McGill Username and McGill Password. Approve the sign-in request. You will either receive a 6-digit SMS code or a popup message to verify your identity, depending on the options you selected when setting up your Two Factor Authentication for McGill. When all this is done, and the account is created, you should see a screen asking if you would like to add another account. CIM emails are now being migrated to McGill's central Outlook server, the instructions on this page are subject to change. The legacy instructions are available at the end of this page. The simplest way to access your emails is through Microsoft Outlook, which can be accessed with the following link: Both McGill and CIM messages can be accessed over IMAP with the following server settings: Server: [outlook.office365.com](https://outlook.office365.com) Sending messages can be done via SMTP with the following server settings: Server: [smtp.office365.com](https://smtp.office365.com) Your username for both servers is you@mcgill.ca or @mail.mcgill.ca address with your accompanying McGill password. If the Microsoft Exchange flags a message as spam or potentially malicious, it may do one of the following: Move the message to your Junk Email folder in Outlook If it is detected as dangerous, it can also be deleted, in which case it would be impossible to see or find. If you are starting Thunderbird for the first time, you will be prompted to add a new mail account. If you already have other accounts configured, you can add a new account by going into settings (click the gear icon in the bottom left of the window) then account settings, Account Actions, and finally Add Mail Account. Once the Account Setup screen comes up, you will be prompted for your information. Once you click continue, Thunderbird should automatically find the correct server addresses. Upon clicking done, you should get a pop up window prompting you to log into the McGill System. In certain cases, you may need to do a two factor authentication via your method of choice. You will also be asked to accept the permission request to allow thunderbird to access your McGill mail. At this point, your Thunderbird client should be all set! It might take a few minutes for thunderbird to sync with your McGill mailbox. By default, Thunderbird will not show you the folder structure from the Outlook server. To see folders, you will need to subscribe to them. To do so, right click on your outlook account and select the subscribe account. This will bring up the list of folder you have in Outlook. You can select the folders you want to see in your list (or select all of them) and click subscribe. It may take a few minutes for the folders to show up depending on the amount of messages in them and the current sync status of your mailbox. To send emails out with your @cim.mcgill.ca email address, you will need to use an external client such as Thunderbird, as this feature is not available through Outlook. In Thunderbird, you can define additional identities over your McGill account, which will let you send messages with your CIM address. To do so, go into settings, then Account Settings. In account settings, there should be a button to Manage Identities. You will then be able to create a new identity for your CIM email. Once created, when you send messages you'll be able to select which identity to use. Legacy Email Instructions

**Mcgill email login outlook. Mcgill outlook email sign in. Mcgill outlook log in.**